



Detailed Instructions on Registering and Using ZOCCAM (Mobile EMD App)

What you will need:

- EMD Check made out to “Heritage Title LTD”
- Property Address being purchased
- Buyer Name
- Buyer Agent Name
- Seller Name (optional)

Registration:

1. [Download the ZOCCAM APP from your app store on your mobile device.](#)
2. When downloaded, open and click on the “Register” button and complete the registration.
3. Once registered, you will get a 6-digit code texted to you. In the sign-in area, put in your mobile number and 6-digit code. You will then be asked to create a new 8-digit passcode.
 - a. If using an iPad, make sure to hold it vertically, not horizontally to see the two areas to enter your 8-digit passcode.

Deposit EMD:

1. Once logged in, click on “Earnest Money.”
2. Type in “Heritage Title” in the search bar and select our company to send the EMD to.
3. Select the State of the property being purchased.
4. Enter the property address that is being purchased, the amount of the check, buyer first/last name, seller first/last name (emails are optional). Buyer agent and listing agent are optional fields.
 - a. The “Me” box will fill in your name and email address for you
 - b. For agents: If the contract is already uploaded to Skyslope, choose “Contract already sent”
 - c. Option to attach contract. Choose “Attach Contract” and click “OK” to accept instructions. Select the email app and browse to an existing email that has the contract attached as a PDF. Open the PDF.
 - i. *iPhone - Click on the box with the arrow icon in the corner and select the app with which to open the contract - you may have to click on “More” to see all the apps then scroll to select Zoccam.*
 - ii. *Android - Click on the three vertical dots in the upper right hand corner and choose “Open with”, and select Zoccam.*
5. Click Capture
6. Capture the front of the check then flip over and capture the back. You are done when you get the “Success” message and will receive a confirmation email.